## **Chapter 6 Supplemental Activity**

## Handtyping Practice

Complete Lesson 57 before you complete this activity.

The more you practice handtyping, the better you will become at it. In this activity, you will select a favorite short speech or poem and handtype it.

- 1. Search the Internet or books for a short speech or poem that you like. Some examples might include:
  - The Gettysburg Address by Abraham Lincoln
  - *The Road Not Taken* by Robert Frost
  - The Red Wheelbarrow by William Carlos Williams
- 2. Start *Word* and reopen the Input Panel and the Writing Pad tool if necessary.
- 3. Handtype the text you have chosen. Format it appropriately.
- 4. Save and print the document.