

6920 Dalzell Place  
Pittsburgh, PA 15217-6000 (return address)  
September 12, 20-- (date)

Mr. Phillip Hendon  
119 Cornwallis Drive  
McKeesport, PA 15135-1000 (letter mailing address)

Dear Mr. Hendon: (salutation)

I want to thank you for helping me with funds to attend Camp Kennedy Space Camp from August 11 through August 15. (paragraph 1)

My learning experience began with the flight from Pittsburgh to Orlando. It was my very first airplane ride. I was very nervous before taking off, but once we started to climb into the sky, I was thoroughly enjoying the view of Pittsburgh and the wonderful feeling that comes from the thrust of the engines taking us up through the soft clouds. The landing in Orlando was equally as exciting. (paragraph 2)

The five days at camp were just great. I learned so much! I experienced the thrill of spaceflight through an actual motion-based simulator. We got to work in teams to investigate space travel and to design space exploration vehicles and habitats. As the enclosed picture shows, I got to meet and talk with an astronaut who is training for an upcoming flight. Furthermore, I got to enjoy the company of other youngsters who are as interested in space as I am. (paragraph 3)

Again, thanks for supporting me in achieving this important goal. Your generosity is greatly appreciated, and it has impacted my education in a very meaningful way. (paragraph 4)

Sincerely, (complimentary close)

Josh Satterfield (writer)

Enclosure (enclosure notation)

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